

What are the steps of the application process?

Prequalification

A list of suppliers is drawn up before each request for proposals, on the basis of a market study. We are especially looking for financially strong suppliers that pay particular attention to economic dependency and safety aspects and that offer solutions that can help BNP Paribas Fortis realise its ambitions in terms of quality, innovation and sustainable development.

In certain clearly defined cases, a simplified purchasing process may take place leading directly to a purchase order (PO): in those cases, BNP Paribas Fortis [General Procurement Terms and Conditions](#) apply.

Request for proposals

When we issue a request for proposals, we ask you to complete your profile on our [OneProcTool/Ivalua](#) platform as well as a Non-Disclosure Agreement (NDA). You will also receive the rules that must be followed throughout the process.

We then ask you to send us your proposal with full details regarding content, quality, contractual clauses, environmental standards and all related commercial aspects.

After that, all proposals will be evaluated.

Decision

Based on the evaluation of all proposals, the supplier(s) will be selected subject to the formation of the corresponding contract.

Contract formation

Our contracts are based on our internal templates and are shared at the time of the request for proposals.

Monitoring the relationship

After the contract has been formed, we apply governance measures to ensure the balance of the relationship.

